

**Te Awamutu Primary School**  
**Whaanau Hui**  
**Wednesday, 27 March 2018**  
*Together Achieving Personal Success*  
*Maa mahi tahi te eke panuku a teetahi*

|                        |  |
|------------------------|--|
| <b>Venue</b>           | <i>Te Awamutu Primary School Staffroom</i>   |
| <b>Minutes Present</b> | <i>Kim Tautari-Scott<br/>Kim Tautari-Scott, Pikia (Tuauru 15, Kyla-Ataahua 8), Waimihi Hotere (Mahutonga, 18) , Karen Sykes, Bron, Ripia whaanau (Alexis, 14, Taniora, 8, Ariana, Hazelmere Kindy), Tania and Rata Tapatahi whaanau (Carol 17, Kainamu 13), Moana Fisk / Ward whaanau (Miah Rose 14, Dylan 11, Taylor 7), Sharon Griffiths</i> |
| <b>Apologies</b>       | <i>Fisher (Amanda &amp; Richard, Olivia 12), Taitoko (Gayleen &amp; Paul, Jackson 18, Brea 12), Herangi-Ormsby whaanau (Barbie &amp; Riki Manaakitia 13, Kahlo, 12, Mattisse 22), Shields whaanau (Celia &amp; Chris, Xavier 20), Edwards whaanau (Niki &amp; Shane, Ata 19)</i>   |
| <b>Time</b>            | <i>6pm</i>   |
| <b>Finish</b>          | <i>7.30pm</i>  |

| <b>Agenda Item</b>                | <b>Notes</b>  | <b>Task? Who? Date</b>  |
|-----------------------------------|---|-------------------------|
| <b>Mihi Timatanga<br/>Welcome</b> | <i>TAPS Karakia timatanga<br/>Himene: Te Aroha<br/>Whakawhaanaungatanga<br/>Getting to know our whaanau and make the connections of where and who we are.</i>   |                         |
| <b>Kai</b>                        | <i>Karakia - Tuauru Pikia</i>   |                         |
| <b>Haangi 2018</b>                | <p><i>Date: Thursday, 5th July, Week 10 (last week of term)</i><br/> <i>Purpose: Part of Matariki celebrations and fundraise for Kaawhia whaanau noho in Term 4</i></p> <p><u>Hangi Debrief from 2016</u></p> <ul style="list-style-type: none"> <li>● Should be a limit to tickets per person (i.e 10). <ul style="list-style-type: none"> <li>○ <i>Stay with this</i></li> </ul> </li> <li>● The tickets - a few double ups. Erin has informed Kim of this. <ul style="list-style-type: none"> <li>○ <i>Reviewed system - Sara and Kim will sell tickets and record the names <u>before</u> school. Moana will release Sara when she is teaching. Kim to find out how Kimi and Sue would like us to then handle the money. We have to make it easy for the office</i></li> </ul> </li> <li>● Refund 9 meals as we ran out of some foods (stuffing/meat - except chicken drumsticks). We started of with ample food and we reduced quantities too much toward the end. <ul style="list-style-type: none"> <li>○ <i>Portion controller co-ordinator one person</i></li> <li>○ <i>Same serving utensils for the same kai e.g. 2011 ice-cream scope used for stuffing</i></li> </ul> </li> <li>● Calculate quantities a bit more before we start. I.e. One bag of stuffing = 25 trays. <ul style="list-style-type: none"> <li>○ <i>See above</i></li> </ul> </li> <li>● Great value for money - Hangi, pudding, fried bread.</li> </ul> | <i>200 tickets only</i> |

- The daily organisation was awesome. The vegetables were prepared so quickly. The akonga had been prepped with some information.
- Waimihi worked her magic telling the tamariki about how the hangi worked.
  - *Waimihi will continue with this in 2018*
- It was also a great time of year to host the hangi as whanau were able to come together as a team. The team work was magic!
  - *Held end of February. This year we will be having it during our Matariki celebrations*

*How about a Matariki viewing trip as part of our day?*

*5.30am - Matariki spotting trip??? Don't know where might have to utilize Spaceman Dave Owen*

*6.30-7am - Back to TAPS for breakfast*

*7.30 - Relax*

*8am - Dig the haangi pit*

*8.30am - Prep in the hall stuffing, veges etc*

*9.30am - Burn the pit*

*12.30 - Haangi goes down*

*Lunchtime - Sausage sizzle for kaimahi and tamariki*

*2.15pm - Matariki celebrations - kapa haka performance, Team items?*

*3pm - School finishes*

*4.30 - Haangi lifted and packing begins*

*5pm - Haangi distributed*

*Haangi Pit Co-ordinator: **Still Looking***

*Haangi crew:*

- *Darren Drewery (Taine, 19)*
- *Daniel Ripia (Alexis 14, Taniora 8)*
- *Hono Pikia (Tuauru 15, Kyla 8)*
- *Rata Tapatahi (Carol 17, Kainamu 13)*

*Vege/stuffing Prep:*

- *Waimihi*
- *Kim T*
- *Gayleen Taitoko (Jackson 18, Brea 12) - Custard*

*Packing:*

- *Serita Drewery (Taine 19) **Portion Controller***
- *Sara Ripia (Alexis 14, Taniora 8)*
- *Kim T*
- *Moana Fisk (Miah Rose 14, Dylan 11, Taylor 7)*
- *We still need more*

*Ticketing:*

- *Kim T*
- *Sara Ripia (Alexis 14, Taniora 8)*
- *Moana Fisk (Miah Rose 14, Dylan 11, Taylor 7)*

*Fried Bread makers:*

- *Tania Tapatahi (Carol 17, Kainamu 13)*

*Steamed pudding:*

- *Tania Tapatahi (Carol 17, Kainamu 13)*

*We will come back to this?*

- *Great idea however is it too much?*
- *Class / Teams might want to organise this.*

*This is a new idea will need to invite teams to contribute*

*Rata - sorry if I am wrong on this one :)  
Kim*

*Hangi stones ....*

- *Kim T has some however don't know if we have enough for 200*

*Wood ...*

- 

*Hangi baskets ...*

- *Pikia's have 2 baskets*

*Food supply ... quantities*

- *Pork Chicken*
- *Mutton*
  - *Kim T checking to see if some will be available*
- *Stuffing*
- *Cabbage*
- *Potato*
- *Kumara*
- *Pumpkin*
- *Fried-bread*
- *Steamed-pudding Custard*

*Quantities from 2011 & 2016*

*Rolled and tied pork 40kg*

*Rolled and tied mutton 40kg*

*Chicken Drumsticks 225*

*Pumpkin - 10*

*Potato - 2x10kg sack*

*Kumara - 20kg*

*Cabbage - 25*

*Onions - 1x5kg*

*Food Prep Gloves - 1x100 pack*

*Custard Power - 5 boxes*

*White bread (stuffing) - 22 loaves*

*Thyme - 5 packets*

*Salt - 1 bag*

*Butter - 5 pounds*

*Sugar - 1 kg*

*Mutton Cloth - 20 metres*

*Milk - 10lts*

*Tin Foil - 1 caterers pack*

*Need to know what is needed for fried bread and steam pudding.*

*Need someone to be able to go and source this kai*

*Fresh Choice donated the whole lot except the kai containers in 2016.*

*Sue Packwood has already sent me the letter that we present to the places we go to.*

**2018 Waipa Te Ra  
Whakamana  
Rangatahi Kapa  
Haka Festival**

Date: Thursday 6th September, Week 7

All Whaanau

Set up events centre after 3pm on 5th September  
Full clean and disassemble the staging etc straight after event,  
needs to be done by 5.30pm

- Will check that our staff meeting can be held down at the events centre for preparation

Stage Dressing

Led by Kim T

- Plants - Approach Chris Parkes
- Trophies - Beginning of Term 3 collect in
  - TAC has given the list to Kim T
- Sound - Hire sound. Kim has approached TAC who they used last year.

Videographer

- Do we want one?

Kai (kaumatua & invited guests) Kitchen

Led by Tania Hensleigh (Tepana and TK Barton's nana)

- Tania Tapatahi (Carol 17, Kainamu 13) has also offered to support Tania H. Tania also has connections with the TAC hospitality team
  - TAC have offered some support here from their hospitality crew. We will pursue this
- Lunch bags - Tania Tapatahi will also talk to TAC food tech team to see if this is something they would like to do again

Stage Management

Led by ..... Waimihi Hotere

- Sara
- 3 more needed for this team

Front of House

Led by ... **Celia Shields (Xavier 20)** and Moana Fisk

- Team of 4

Car Parking

- Waimihi is going to approach the Maori Wardens (Koha will be needed)
- TAC did offer some help here if needed

Marquees

- Team to erect and dissemble

Dressing Area

Led by ...

- Team of 4

MC

- Waimihi is going to ask Parone if he is interested again. If he isn't she has some other ideas

Kapa Haka TAPS Group

- Whaea Kawa
- Toni Densem?
- Team of 3 to help dress the tamariki

Are there any invited guests we want to send invitations to this year? - Has not been done before (to my knowledge)

TBC

|                                 |  |  |
|---------------------------------|--|--|
|                                 | <ul style="list-style-type: none"> <li>• <i>Jim Mylchreest (Waipa Mayor)</i></li> <li>• <i>Nanaia Mahuta, Barbara Kruger (Local MPs)</i></li> </ul> <p><i>Kim (and anyone else who is interested) ... will meet with other kura, ECE, kohanga early Term 2 to explain organization for 2018.</i></p> |  |
| <b><i>BOT Feedback</i></b>      | <i>Huge thanks from Debbie Scott regarding the support for the gala</i>  |  |
| <b><i>Mihi Whakamutunga</i></b> | <i>Karakia whakamutunga - Waimihi Hotere</i>   |  |
| <b><i>General Business</i></b>  |  |  |
| <b><i>Next Meeting</i></b>      | <i>Term 2, Week 2, Tuesday, 8 May<br/>6pm-7.30pm</i>   |  |